



**STEVENS & HAND, PLLC**  
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**Contract Review Questionnaire**

Please complete and return to our office. After we receive the completed forms, we will contact you to set up an appointment.

Daytime Phone Number: \_\_\_\_\_

Evening/Home Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

How do you prefer to be contacted? Email or Phone

The attorneys will need the following information:

Buyer's full name: \_\_\_\_\_

Buyer's full name: \_\_\_\_\_

Seller's full name: \_\_\_\_\_

Seller's full name: \_\_\_\_\_

Please provide as much information as possible:

(1) What your current mailing address?

(2) What is the property's street address?

(3) What is the legal description, county, deed book and page number?

(4) Will there be any personal property sold with the real property?

(5) What is the purchase price?

(6) Is there earnest money? If so, how much?

(7) What is the minimum financing the buyer must secure in order to purchase this property?

(8) Is there a Homeowners Association? If so, how much are the dues and how often are they collected?

(9) Is the seller paying any closing costs?

(10) When is the estimated closing date?

(11) Will there be any home inspections? If so, by what date should they be completed?

Additional questions or concerns:

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**Completing these forms does not automatically establish a client attorney relationship with Stevens & Hand, PLLC, or any of the privileges that go along with client attorney relationships. Please contact us if you have any additional questions or concerns. We look forward to working with you.**